

Dental Temporary Services Contract

1750 Shepherd Lane, Foristell, MO 63348

www.dentaltemporarieservices.com

Fax: 636-673-7672 Office: 636-673-7673 Cell: 314-574-5033

Email: marcia@dentaltemporarieservices.com

Temporary staffing: \$__ / hour for hygienists (≥45 minutes/adults)
 \$__ / hour for hygienists (< 45 minutes/adults)
 \$__ / hour for assistants
 \$__ / hour for receptionists
Four (4) hour minimum, 60 minute lunch maximum

Permanent placement: \$ ___ per placement

Cancellations/Changes: \$25 per day requested
 \$25 for changes to original booking. No retention guarantee. Fee will apply if booking is lost due to changes made by office.
 If less than 24 hours notice, office is responsible for payment of all hours requested.
 (Utilization of temporary is at the discretion of the office management)

Please remit time card immediately at the end of each assignment. Payment must be received 7 days from last date of service or cancellation-not from date of invoice. If invoice is not received through transmission, amount due can be calculated by the office based on current rates quoted. A late fee of \$15.00 will be charged for every 7 day period from date of service. Further bookings will not be accepted until balance is paid in full.

Tentative bookings/requests are not accepted. Cancellations are discouraged and fee will apply once a request is made for a temporary. Dental Temporary Services does not work simultaneously knowingly or unknowingly with or against other sources.

Dental Temporary Services is a broker for temporary and permanent dental staffing. Referrals are not considered employees of the service by the MO Division of Employment Security and are not under the control of Dental Temporary Services. Dental Temporary Services is not financially responsible if services are not able to be provided for any reason.

No solicitation between client and referral. Such activity should be immediately reported to service. Current status of either party with services does not nullify or void this clause. Contact for permanent hiring purposes is permitted with notice to the service. If a client employs a referral temporarily or permanently, current placement fees will apply.

All bookings, changes and correspondence must go through the service.

All materials and liabilities are the responsibility of requesting dentist. Dental Temporary Services will not be held liable in any manner.

Temporary staff will arrive 15 minutes ahead of time below to familiarize themselves with procedures, office, etc. unless otherwise requested. Temporary will declare arrival time on their timecards not to exceed said 15 minutes or arrival time requested.

Please attempt to find staffing for the following days:

POSITION	DATES	FROM	TO	SPECIAL REQUESTS

Fax to 1-636-673-7672. Personal contact with agency is advised to ensure receipt of request.

All pertinent office personnel have read this contract and this practice agrees to all terms and conditions disclosed. A copy of this contract will be kept on file for future reference.

Dentist or authorized signature only Date Office Phone Email for invoice

Address: Street, City, State, Zip